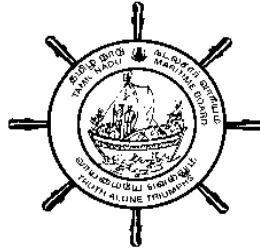


Tamil Nadu Maritime Board

**No. 171, South Kesavaperumalpuram,
Off Greenways Road,
Raja Annamalaipuram,
Chennai - 600 028.**



TENDER REFERENCE NO 3194/S1/2021

**BID DOCUMENT FOR ENGAGEMENT OF CONSULTANTS FOR PREPARATION
OF TECHNICAL FEASIBILITY REPORT AND DETAILED PROJECT REPORT
FOR COMMENCING PASSENGER FERRY SERVICE AND SEAWATER SPORTS
ALONG THE COAST OF TAMIL NADU**

IMPORTANT NOTICE

This tender procedure is governed by the Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tender Rules, 2000 as amended from time to time. In case of any conflict between the terms and conditions in the tender document and the Tamil Nadu Transparency in Tenders Act, 1998 and The Tamil Nadu Transparency in Tender Rules, 2000 the Act and Rules shall prevail.

**BID DOCUMENT FOR ENGAGEMENT OF CONSULTANTS FOR PREPARATION
OF TECHNICAL FEASIBILITY REPORT AND DETAILED PROJECT REPORT
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ALONG THE COAST OF TAMIL NADU**

A. PREAMBLE

I. COASTLINE OF TAMIL NADU: Tamil Nadu, is the Southernmost State in the Union of India, bound by Bay of Bengal on the East, Indian Ocean on the South, Arabian Sea and the States of Kerala and Karnataka on the West and the States of Karnataka and Andhra Pradesh on the North. The Coastline of the State consists of 13 Districts with 3 Major Ports and 17 Notified Non-Major Ports, sandy beaches, lakes, river estuaries, vital locations for tourism etc., It is 1076 km long and is the second-longest coastline in the country after Gujarat.

II. ABOUT TAMIL NADU MARITIME BOARD: the erstwhile Tamil Nadu Port Department converted into Tamil Nadu Maritime Board as per the Tamil Nadu Maritime Board Act, 1995 (Tamil Nadu Act of 1996). The formation of Tamil Nadu Maritime Board will satisfy the major requirements of port development and port management in an efficient manner. The Tamil Nadu Maritime Board will administer, control, regulate and manage the minor ports in Tamil Nadu. Tamil Nadu Minor Ports Development Policy for the investment opportunities in development of ports in Tamil Nadu has also been framed by the Government of Tamil Nadu.

III.OBJECTIVE : Tamil Nadu Maritime Board desires to analyse the possibilities of operating short sea passenger ferry services and promoting water sports activities along the Coast of Tamil Nadu at feasible locations.

B. The scope of work and other details of the consultants are as follows:

SCOPE OF THE CONSULTANCY WORK (With Indicative duration for completion)

Stage – I: Submission of Draft Technical Feasibility Report and Draft Detailed Project Report: Duration – 3 months

The Consultant will prepare the Draft Technical Feasibility Report and Detailed Project Report by performing the following functions, but not limited to.

- (a) Technical Feasibility Report for the proposed passenger ferry service and seawater sports
- (b) Studies and research for identifying suitable locations along the Coast
- (c) Feasibility for Construction of Trestle Jetties in Palk Bay at various locations.
- (d) Size, Type and Specifications of Passenger Ferries feasible along the Coast and also for various locations in Palk Bay.
- (e) Environmental Feasibility for each identified location.
- (f) Proposed activities for each identified location
- (g) Historical Importance of each location and adjacent areas.
- (h) Preparation of Tour Map, Pamphlet in English and Tamil
- (i) Proposed investments for the infrastructure and type of construction.
- (j) List of Statutory compliances and its feasibility
- (k) Socio-Economic Impact of the proposal
- (l) Proposal for Different Financial models / methods for implementation.
- (m) Calculation of the Project Cost with details
- (n) Calculation of Internal Rate of Return (IRR) to estimate the profitability of potential investments.
- (o) Any other Studies relevant to this project.

Stage – II: Final Technical Feasibility Report and Detailed Project Report - Duration – 2 Months.

The consultant shall prepare a Final Technical Feasibility Report and Detailed Project Report, incorporating the changes and recommendations of the Board, if any, in the Draft Technical Feasibility Report and Detailed Project Report and submit five copies of same both in hard and soft format.

C. QUALIFICATION CRITERIA FOR THE SELECTION OF CONSULTANT FOR THE PREPARATION OF TECHNICAL FEASIBILITY REPORT AND DETAILED PROJECT REPORT:

TECHNICAL QUALIFICATION:-

The experience of the following consultancy works in the last five Years (Financial Year from 2016 - 2017 to 2021 - 2022) as specified below:-

- (1) Preparation of Detailed Project Reports, Technical Feasibility Studies (Technical / Commercial) for any Port / Sea Adventure Tourism / Sea Water Sports Projects of State Government or State Maritime Boards – **Atleast One work.**
- (2) **Completion Certificate of the work from the statutory Authority concerned.**

The firm should submit a brief summary on Company Profile, Team Composition including certified Marine / Engineering personnel preferably M.Tech or Ph.D or related subjects having more than 10 years experience. Work Plan and Services that will be provided by the consultant for the purpose of evaluation. All details should be enclosed as annexures. Necessary documents supporting the proof of experience / expertise should be enclosed. Failure to enclose will lead to technical disqualification. Tamil Nadu Maritime Board will not enter into any correspondence / communication in obtaining any clarification on any of the above.

Note: The bid of a bidder, who does not meet this basic requirement on experience, will be summarily rejected.

D. FINANCIAL QUOTE :

It should also include all travel, Boarding and Lodging and other expenses that may arise directly or indirectly in connection with the consultancy and any duty or taxes that are payable whether direct or indirect on the quote. Goods and Services Tax should be clearly mentioned in the Quote.

E. PAYMENT SCHEDULE:

Payment will be made as below, upon satisfactory completion on each stage accepted by Tamil Nadu Maritime Board and satisfactory discharge of the deliverables required at that stage.

Stage - I	Submission of Draft Technical Feasibility Report and Draft Detailed Project Report	30%
Stage - II	After approval of Final Technical Feasibility Report and Final Detailed Project Report	70%

Please note:- Any request for payment other than what is stated in the schedule above will not be entertained.

F. BIDDING PROCESS FOR SELECTION OF CONSULTANTS TO BE ENGAGED FOR THE PREPARATION OF TECHNICAL FEASIBILITY REPORT AND DETAILED PROJECT REPORT

1. Bid documents

The complete set of bid documents shall consist of the following, duly signed with the company's seal and authorised person's name and signature, in every page.

Cover 1 - Technical Bid shall consist of the following:-

1. Covering Letter with the blank bid document signed along with Consultant company's seal on each page as a token of acceptance of the terms and conditions of the bid document. Failure to do so shall make the bid non-responsive and invalid.
2. Documentary evidence for the "Technical Qualification" including experience mentioned in Para C.
3. EMD/Bid Security in the form of a Demand Draft for Rs.20,000/- drawn in favour of "Tamil Nadu Maritime Board" payable at Chennai.

Cover 2 – Financial Bid shall consist of:

1. Financial Bid / Quote shall be signed by the Authorised Signatory.

2. Information for Bid submission

The bidders must obtain for himself / herself at his / her own expense, all the information which may be necessary for the purpose of making this Bid and for entering into the Agreement for this assignment.

3. Language of the Bid Document

The bid documents must be filled in English and all entries must be typed. If any of the documents is missing, or unsigned, the bid will be considered incomplete, non-responsive and summarily rejected.

4. Laws applicable to the Bid

The bidders shall abide by all statutory Indian laws within the jurisdiction of Madras High Court in relation to the bid.

5. Conditional Bid Document

Conditional offers will not be accepted and will be considered as non-responsive and summarily rejected. No alterations shall be made in any of the formats of the Bid documents.

6. Quoting of Bid

Rates quoted shall be both in figures and in words in Indian Rupees (INR) and GST shall be mentioned separately. In the event of discrepancy between the rates quoted in figures and words, **the lower** of the two shall be considered for evaluation. All erasures and alterations made while filling the Bid must be attested by initials of the Bidders' Authorised signatory and stamped.

7. Signatory of Bid Document

The bid document shall be signed by the Consultants / Bidders or his Authorised signatory; otherwise the bid will be considered as non-responsive and summarily rejected.

8. EMD/Bid Security

All bidders who wish to participate in the bid, shall pay a sum of Rs.20,000/- (Rupees Twenty thousand only) as Bid Security in the form of a Demand Draft drawn in favour of "Tamil Nadu Maritime Board" and payable at Chennai. A bid which is not accompanied with the EMD/Bid Security will be considered as non-responsive and summarily rejected. The bid security will not carry any interest.

9. Bid Validity

The bids are to be submitted on or before **16.08.2022 at 1500 hours.** Bids once submitted cannot be modified or withdrawn. The bids are valid for a period of six months from the date of submission of the bid. In the event a bidder proposes to withdraw the bid, the Bid security submitted will be forfeited.

10. Submission by Post / Courier / in Person

If the sealed bids are sent by post or courier service, the Consultants / Bidders shall ensure that the bids are posted or despatched sufficiently early so that the bids are received by the TNMB, at their office in Chennai, within the stipulated deadline. The cover shall be addressed to the **Vice Chairman & Chief Executive Officer, Tamil Nadu Maritime Board, No.171, South Kesavaperumalpuram, Off Greenways Road, Raja Annamalaipuram, Chennai – 600 028**. Consultants / Bidders must sign and affix their seal in all pages of the original copy of the bid as a token of acceptance of the terms and conditions of the bid document.

If the bids are to be delivered in person at the above address, the sealed bids shall be deposited before the stipulated deadline, at the aforesaid office. Bids made by fax, e-mail or telex and those received late will be neither opened nor considered.

11. Submission of bids

The Technical Bid (Cover 1) and Financial Bid (Cover 2) should be super scribed as “**Technical Bid**” and “**Financial Bid**” respectively and sealed. Both the sealed covers should be placed in another sealed cover (Cover 3) and shall be superscribed as “**Bid Document for Preparation of Technical Feasibility Report and Detailed Project Report for operating Passenger Ferry Service along the Tamil Nadu Coast**” addressed to the **Vice Chairman & Chief Executive Officer, Tamil Nadu Maritime Board, No.171, South Kesavaperumalpuram, Off Greenways Road, Raja Annamalaipuram, Chennai – 600 028**, and submitted so as to reach the addressee not later than **by 1500 hrs on 16.08.2022**

TNMB will communicate to the technically qualified bidders indicating the date for opening the Financial Bid.

12. Opening of Bids and Technical Bid Evaluation

- a) The Cover 3, (containing the Cover 1, **Technical bid** and the Cover 2, **Financial bid**) will be opened on 16.08.2022 at 1530 hrs in the presence of the bidders or their authorised representatives. The authorised representative of the bidder shall have a letter from the signatory of the bid authorising him to attend this bid opening. There will be an attendance sheet where all participants will be required to sign.
- b) After numbering the Cover 1 and Cover 2, the Cover 2 containing the financial bid will be separated for keeping it under safe custody.
- c) Thereafter, the Cover 1 containing the technical bid will be opened, the name of the bidder will be read out along with the details of the EMD.
- d) A record of the above will be made.
- e) TNMB will communicate to the technically qualified bidders indicating the date for opening the Financial Bid.
- f) Evaluation of the Technical bid will be made to analyse the responsiveness of the bid and whether the bidders meets the qualification criteria as set forth in Para C.
- g) There will be a communication from Tamil Nadu Maritime Board to all the bidders who are technically qualified, regarding the date and time of opening of the Cover-2 – the Financial bid.
- h) While communicating the date for opening of the financial bid, it is proposed that the bid security and the unopened Financial Bid of the technically unqualified bidders will be returned. The Bid security of the technically qualified bidders will be retained till the successful bidder is selected and the agreement for this assignment signed.
- i) The Cover-2, financial bids will be opened on the date and time mentioned in the communication. The technically qualified bidders or their representatives alone are permitted to participate in this opening of Cover-2 financial bid. The authorised representative of the bidder shall have a letter from the

signatory of the bid authorising him to attend this bid opening. There will be an attendance sheet where all participants will be required to sign.

j) Upon opening of the financial bid, the name of the bidder along with the financial quote will be read out.

k) A record of the above will be made.

13. Evaluation of Financial Bids

The Bids will be evaluated on the least quote (L1) of financial bids.

14. Bid Queries

The Bid conditions and the timelines mentioned in the Bid Document shall prevail. Any specific query beyond the purview of this Bid Document shall be sent to the Vice Chairman & Chief Executive Officer, TNMB and shall reach TNMB on or before **29.07.2022**

15. Acceptance/ Rejection of Bid

The Vice Chairman & Chief Executive Officer, TNMB reserves the right to annul the bid process, accept a bid or reject all or any of the bids without giving any reasons. The bidder hereby agrees to abide by the TNMB's decision on all matters pertaining to this bid.

16. Schedule and Timelines

The following is the Schedule of activities and the concerned timelines for bidding:

Instructions	Timelines
Bid Documents can be downloaded from website	14.07.2022 from 1100 hrs
Last date for receipt of sealed Bids	16.08.2022 upto 1500 hrs
Opening of bid document (Cover -3 & Cover-1)	16.08.2022 at 1530 hrs.
Place for opening of Tender/Bid Documents	O/o Tamil Nadu Maritime Board, No.171, South Kesavaperumalpuram, Off Greenways Road, Raja Annamalaipuram, Chennai – 600 028.

17. Successful Bidder

The Consultants / Bidders who is finally qualified as per the technical & financial bids will be declared as the successful bidder and will be expected to sign the agreement detailing and containing a major portion of this bid document for this assignment.
